

Dukes County Commission (DCC)
Meeting Minutes
Thursday, July 1, 2026
4:00 PM
Hybrid Meeting

Commissioners: Christine Todd, Randy Milch, Kate Putnam, Doug Ruskin, Tristan Israel, Peter Wharton

County Staff: Juliet Mulinare, Martina Thornton, Paulo DeOliveira, Suzanne Jakel

Others: Sakiko Isomichi

Christine called the meeting to order at 4:00pm.

Minutes from 6-17-26

Randy/Kate move to approve the minutes from 6-17-26. Doug questioned the Children's Cove contract, and Martina clarified that she will make sure the contract is only a 3-year contract, as was the intention of the vote. **Tristan- yes, Randy- yes, Kate- yes, Doug- abstain, Christine- yes. Motion carries.**

Personnel Bylaws Amendment

The proposed change:

Performance Evaluations. All employees, regardless of their position on the Classification Plan, shall have, after completion of a self-evaluation form, an annual written goal-oriented performance evaluation, which shall be prepared by the department head or appointing authority on such form as is approved by the County Personnel Board. The Performance Evaluation shall be submitted to the County Manager on the first day of the month that precedes the employee's anniversary date or promotion date anniversary, if applicable. The Performance Evaluation shall include the recommendations for a step increase or the denial of a said step increase by the Department Head or appointing authority, if applicable. The employee's new rate, if granted, will become effective immediately following the employee's ~~calendar~~ anniversary date or promotion date anniversary, if applicable.

Tristan/Randy moved to approve the Personnel Bylaw amendments as presented. Doug- yes, Tristan- yes, Randy- yes, Kate- yes, Christine- yes. Motion carries.

Committee Updates

Finance Committee – Will be meeting next week.

Land Use Committee – Will be meeting next week.

Manager's Report- document on file

Franklin County visit was scheduled for Thursday, July 30th – Randy, Kate, Doug and Martina are going.

Peter Wharton joined the meeting at 4:13pm

Martina reviewed expectations of tomorrow's meeting for the Programmatic Advisory Committee.

New Business-

Tristan is beginning to look into creating a key group of people to focus on communication for the Cape bridge projects. Everyone is in full support and agreed it would be a benefit to residents.

Calendar – Next DC Commission meeting is on Wednesday, July 15th at 4pm

Randy/Tristan moved to adjourn. Tristan- yes, Randy- yes, Kate- yes, Doug-yes, Peter- yes, Christine- yes. Motion carries.

Meeting ended at 4:22 pm

Certified by:

T. George Davis, Clerk of Courts

