

## **BEACH PATROL**

## **DUKES COUNTY, MA**

### **Position Purpose:**

Performs enforcement of Dukes County Beach Rules and Regulations on the County's beach; and all other related work as required.

### **Essential Functions:**

*(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)*

- Enforces, with the aid for the town and county law enforcement agencies, all rules and regulations as they apply to the beach, including beach closures; including documenting infractions and writing parking tickets and other violation tickets. Sends pictures and other supporting document to hearing officer.
- Reports safety concerns, incidents, and maintenance needs to the County Manager.
- Patrols the beach, parking areas and surrounding areas, as directed; provides assistance to beach patrons. Distributes educational flyers to the public, educates on the rules of the beach and answers questions.
- Assists with maintenance and repairs of equipment, including boardwalks, entrances, barricades, fencing, gates and signage as needed.
- Removes hazardous objects and trash from the beach.
- Provides assistance to law enforcement and emergency personnel, as necessary.
- Participates at beach training drills.
- Flexible working hours and working on weekends is required.
- Performs similar or related work as required, directed or as situation dictates.

### **Recommended Minimum Qualifications:**

#### **Education, Training and Experience:**

High School Diploma or equivalent with one year of work experience. Ability to work flexible schedule.

#### **Special Requirements:**

Certification as CPR First Responder

Valid Massachusetts motor vehicle operator's license and satisfactory driving record

Satisfactory criminal background check (CORI)

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### Knowledge, Ability and Skills:

*Knowledge:* Knowledge of the beach environment, associated hazards and rescue and lifesaving procedures. Familiarity with rules of conduct as they pertain to law enforcement duties.

*Ability:* Ability to enforce and interpret regulations firmly, tactfully, and impartially. Ability to deal effectively and diplomatically with the general public. Ability to analyze and interpret laws, bylaws, rules, regulations, standards, and procedures, and apply them to specific situations.

*Skills:* Good problem solving and investigation skills. Excellent communication and public relations skills.

### Physical Requirements:

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The employee is required to exert moderate to strenuous physical effort (ability to lift 50 lbs.) The employee is frequently required to stand, walk, talk or listen, use hands to operate equipment, and climb or balance. Vision requirements include the ability to read routine documents and operate a motor vehicle and other equipment. Ability to work in outside all weather conditions including heat and rain.

### Supervision:

*Supervision Scope:* Performs functions based on clearly prescribed standard practice; may be required to make decisions which involve choice of action, within limits defined by standard practice and instructions.

*Supervision Received:* Works under general supervision of the County Manager or his/her designee.

*Supervision Given:* None.

### Job Environment:

- Work is generally performed in the field under varying weather conditions, with some exposure to conditions effecting personal safety; some work is performed in the office. The workload is subject to planned and unplanned fluctuations. Regular schedule requires working weekends.
- The employee will be provided a bicycle and might be required to operate a vehicle, variety of tools and equipment.
- The employee has a constant contact with the general public, Dukes County, towns and other law enforcement agencies. Daily contact with the public is in person.

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- Has access to very limited confidential information.
- Errors could result in personal injury, injury to others, and damage to structures and equipment.

*(This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.)*

*Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer*